

Continuing Education Cheat Sheet

County Treasurers Association of Texas

Courses of Study that qualify:

The Following Courses of Study have been approved for the 2024 Calendar Year.

CTAT requires that a minimum of 10 hours must be earned at the April or September CTAT Conferences. Best Practice is to attend the April Conference to get all 20 hours required by law.

	Required Hours	Outside Hours	Carry Forward Hours
County Treasurers Continuing Education Hours LGC 83.003	20 hours annually	Maximum of 10 hours	Maximum of 10 hours
Public Funds Investment Act [PFIA] Government Code 2256.008	10 hours in a two year period	n/a	n/a

Annual training hosted by CTAT:

- Spring CTAT Conference (April): 20 hours
- Fall (September) CTAT Conference: 10-15 hours

In case of unforeseen circumstances, CTAT allows a maximum of 10 outside hours per year to be counted towards your mandatory 20 hours. The following conferences have been preapproved for acquiring these 10 outside hours:

- February TAC Basics of County Investment
- February - July TAC County Administrative Training: County Budgeting
- June TAC Conference of the County Investment Academy
- August TAC Legislative Conference
- November TAC Texas Public Funds Investment Conference
- Varies TAC 254 Leadership

Newly Elected Treasurer's

Within One Year after the date the person is first elected to office, a county treasurer must successfully complete an introductory course of instruction. CTAT provides this course after the November Elections.

Appointed Treasurer

Earliest available date, CTAT provides this education bi-annually unless it is determined an annual class is needed.

Public Funds Investment Act

Government Code Sec. 2256.008 requires 10 hours in a two-year period. This statute is separate from the County Treasurer Association of Texas [CTAT] mandatory 20 hours per year.

County Investment Academy

County Investment Academy membership can be obtained by completing the Basics of County Investments program and passing the required test. This is not mandatory, it is voluntary, although these hours can also count as PFIA.

Filing for approval of outside programs:

Applicant must complete the application form and attach a copy of the program agenda with overviews/learning objectives. The program should meet the criteria for outside-hours approval. The County Investment Education Committee will decide if credit will be granted and verify the number of education hours requested.

For more information, visit www.county.org/investment

Annual training hosted by TAC:

- Conference of the County Investment Academy (June): 15 hours
- Texas Public Funds Investment Conference (November): 10 hours

	Required Hours	Outside Hours	Carry Forward Hours
County Investment Academy	15 hours annually	Maximum of 5 hours	Maximum of 5 hours

Statutes

Local Government Code Sec. 83.003. CONTINUING EDUCATION.

Government Code Sec. 2256.008. INVESTMENT TRAINING; LOCAL GOVERNMENTS.